

2017-2018 Dr. Allan W. Hook Endowed Wild Basin Creative Research Fund

Deadline: 5:00 p.m., March 10, 2017

Scholarships up to \$3,000*

Eligibility

- Undergraduate and graduate students in any discipline conducting research based at the Wild Basin Creative Research Center (WBCRC) or any other part of the Balcones Canyonlands Preserve System.
- Students may be from any accredited university. They do not need to be a St. Edward's University student.
- Research may focus on any discipline, including, but not limited to Natural Sciences, Education, Behavioral and Social Sciences, Management and Business and Humanities.
- Applicants are allowed only one Fellowship per academic year.
- Previous Fellowship recipients may apply in multiple years; however, the likelihood of receiving an award in two consecutive years is dependent upon funding constraints and the applicant pool.
- Applicants must have a minimum overall GPA of 2.5.
- Research projects should be *independent*, but supervised by a faculty mentor.

The fund honors the life work of Dr. Allan W. Hook and his dedication to providing students with opportunities both in and outside the classroom. His philosophy is that "one can learn more from the natural world than from the human-made world." The fund promotes a greater understanding of and appreciation for the Wild Basin Preserve and the Balcones Canyonlands Preserve system.

Purpose

The purpose of the Dr. Allan W. Hook Endowed Wild Basin Creative Research Fund is to provide support for scholarly creative research projects conducted at the WBCRC or elsewhere on the Balcones Canyonlands Preserve system by undergraduate and graduate students. Fellowships are intended to cover costs associated with independent projects proposed and written by student applicants and undertaken with the supervision of a University faculty or staff member. The supervisor will attest to the appropriateness of the student's expenses throughout the project and will assist the student with any IACUC or IRB approvals, if applicable.

Deadline

There is a single opportunity to apply each year. For the 2017/2018 funding cycle, the deadline for applications will be **March 10, 2017 at 5:00 p.m.** Awards will be announced no later than **May 1, 2017**. Fellowships and funds will expire on May 1, 2018 unless the student graduates earlier, in which case the fellowship will expire on the student's commencement date or specific arrangements have been made to continue with the research.

Applications are available at <http://www.wildbasin.org> or by contacting WBCRC at (512) 327-7622.

* Typical award amount does not exceed \$1,000. However, in special circumstances and for groups of students, awards up to \$3,000 may be available for one project.

ANIMALS & HUMAN SUBJECTS in RESEARCH

If your project will use live or dead vertebrate animals, human subjects or data about humans previously collected, you may need approval from the Institutional Animal Care and Use Committee and/or Institutional Review Board at your institution. At St. Edward's University, the current committee chairs for these groups are listed below:

<p>For Vertebrate Animals: Institutional Animal Care and Use Committee (IACUC)</p> <p>Dr. Stephen Dille St. Edward's University School of Humanities 3001 South Congress Austin, Texas 78704 E-mail: iacuc@stedwards.edu http://sites.stedwards.edu/iacuc/</p>	<p>For Human Subjects or data previously collected from or about humans: Institutional Review Board (IRB)</p> <p>Dr. Kelly Green St. Edward's University School of Behavioral and Social Sciences 3001 South Congress Austin, Texas 78704 E-mail: kellygr@stedwards.edu http://academic.stedwards.edu/irb/</p>
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Please remember: If your project requires approval from any of the boards above, you must submit an approved copy of the appropriate form(s) before any Fellowship funds will be distributed for use.

Hook Fellowship funds MAY be used for

- TRAVEL—The Fellowship may fund research-related travel performed after the award is made but before May 1, 2018 (subject to University regulations) or before the student graduates (commencement date). For example, the Fellowship may fund mileage to and from field sites. Travel and registration fees for professional meetings, conferences, workshops or symposia may be funded as well, with the same restrictions as above. For travel to be approved, the proposal must include specific date(s) and location(s) as well as an explanation of the relevance to the research project.
- SUPPLIES—The Fellowship may fund budgeted research supplies and materials required for the undergraduate or graduate student's approved research project.
- COMPUTER SOFTWARE—ONLY highly specialized computer software required for the project* may be approved. No computers, computer peripherals, or commonly accessible software are covered.
- EQUIPMENT—Small items of research equipment* (e.g., cameras, recorders, meters, etc.), which become the property of St. Edward's University upon conclusion of the approved research project, may be approved if necessary for the project.

*St. Edward's University retains ownership of all equipment and software acquired with Fellowship funds, which will remain the property of the supervisor's department. If the awardee is not enrolled at St. Edward's University, any equipment and software will be retained by WBCRC.

Hook Fellowship funds MAY NOT be used for

- Any purchase not included in the approved budget, unless budget is amended and approved prior to purchase. Amendments must not diverge from the project's original intent.
- Any purchase dated before the final Fellowship approval or after the Fellowship expiration date.
- Student stipends or salaries.
- Tuition and fees.
- Page charges, reprints, or manuscript preparation costs.
- Computers, computer hardware, computer peripherals, or commonly accessible software.
- Reimbursing Fellowship recipients for any expenses, except pre-approved expenditures.

Important Award Information

1. Typical award amount does not exceed \$1,000. However, in special circumstances and for groups of students, up to \$3,000 may be available for one project.
2. Fellowships are NOT cash awards. Fellowship funds are available for student use by reimbursement or purchases can be made by WBCRC staff, and according to recipient's budget.
3. When a fellowship is awarded, funds might not be immediately available if approval is pending from IACUC or the IRB. Additional permits from Balcones Canyonlands Preserve partners (Travis County or City of Austin) may also be required, depending on location and methods. All institutional requirements must be met before the recipient is able to spend any Fellowship funds.
4. Recipients must contact supervisors prior to using any of the awarded funds. WBCRC staff will assist in all purchases/reimbursements made.
5. Students and supervisors have the responsibility to ensure that all expenditures claimed against the account are incurred in support of the research project and in accordance with St. Edward's University guidelines.
6. Any funds not expended by 5 p.m. on May 1, 2018, or the student's graduation date (if prior to May 1, 2018), will return to the Hook Endowed Wild Basin Creative Research Fellowship Fund.
7. **Reporting Requirements:**
 - a. Submit a status report of activity and expenditures to the Wild Basin Director by **June 1, 2018**. Any work that was permitted by Balcones Canyonlands Preserve partners must submit an update in the year the permit was received by **December 1, 2018**.
 - b. Upon project completion, fellowship recipients must submit a one-page final report to: Director; WBCRC; St. Edward's University; School of Natural Sciences; 3001 S. Congress Ave.; Austin, TX 78704. The report should briefly describe project goals, methods, outcome(s), any publication(s) resulting or anticipated from the work, any presentations made by the recipient based on the research, any academic awards received by the fellowship recipient, and include post-graduation goals of the recipient.
 - c. Each recipient should record a series of 6 short videos (each < 1 min) during the course of their project to answer questions found below. These videos are meant to document your progress throughout your project; we hope to share these on our blog and social media so that other students and the public can learn about your project. Wild Basin staff can assist with suggesting software and apps for this step. The videos can be "selfies" or they can be recorded in the field and narrated later. It is important that each video is in a .mov file format or any PC compatible video file. **Email the 6 video files to bdugelby@stedwards.edu** during the course of the project.

VIDEO #1 question:

- What question or problem are you working on this summer and why are you curious about it? What is your "I wonder" question?

VIDEOS #2-6 questions:

These follow-up videos are meant to document your progress throughout your project. Choose one of the following questions as a prompt for each of your follow-up videos:

- How would you explain your research topic or creative project to your grandma or 6-year old cousin? Why is it important to understand the answer?
- What methods are you using to answer your research question or create your project, and why?
- What frustrations have you run into? Have you had to make any changes to your project along the way that you weren't anticipating?
- What new things have you learned that you've been excited to realize?
- How does your project fit into the big picture? How does it relate to the world we live in?
- What is one thing you learned that you weren't expecting to learn?
- What is one weird/awesome/unexpected experience that you've had in this project?

We hope that all recipients, known as **Wild Basin Scholars**, will keep the Director of Wild Basin informed about future presentations or research that result from the fellowship. Scholars may be contacted by Wild Basin or SEU in the future for follow up surveys regarding their academic and professional activities.